

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
(b) Game play standards.						
1.	Does the computerized customer ticket include: (Examination of records) Date?	___	___	___	542.10(b)(1)	
2.	Does the computerized customer ticket include: (Examination of records) Game number?	___	___	___	542.10(b)(1)	
3.	Does the computerized customer ticket include: (Examination of records) Ticket sequence number?	___	___	___	542.10(b)(1)	
4.	Does the computerized customer ticket include: (Examination of records) Station number?	___	___	___	542.10(b)(1)	
5.	Does the computerized customer ticket include: (Examination of records) Conditioning (indication of multi-race if applicable)?	___	___	___	542.10(b)(1)	
6.	Concurrently with the generation of the ticket, is the information on the ticket either: (Observation and inquiry) Recorded on a restricted transaction log? Or	___	___	___	542.10(b)(2)	
7.	Concurrently with the generation of the ticket, is the information on the ticket either: (Observation and inquiry) Retained on computer storage media?	___	___	___	542.10(b)(2)	
8.	Are keno personnel precluded unrestricted access to the restricted transaction log or computer storage media? (Observation and inquiry)	___	___	___	542.10(b)(3)	
9.	When it is necessary to void a ticket, is the void information input into the computer and does the computer document the appropriate information pertaining to the voided wager (e.g. void slip is issued or equivalent documentation is	___	___	___	542.10(b)(4)	

**NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)**

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
	generated)?? (Observation and inquiry)					
10.	Does controls exist to prevent the writing and voiding of tickets after a game has been closed and the number selection process for that game has begun? (Observation and inquiry)	---	---	---	542.10(b)(5)	
11.	Are the controls in effect for tickets prepared in outstations (if applicable) identical to those in effect for the primary keno game? (Inquiry)	---	---	---	542.10(b)(6)	
(c) Rabbit ear or wheel system.						
12.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Is a dedicated camera utilized to monitor the following both prior to, and subsequent to the calling of a game: (Observation and review other-select one (1) video recording from previous seven (7) days) Empty rabbit ears or wheel?	---	---	---	542.10(c)(1)(i)(A)	
13.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Is a dedicated camera utilized to monitor the following both prior to, and subsequent to the calling of a game: (Observation and review other-select one (1) video recording from previous seven (7) days) Date and time?	---	---	---	542.10(c)(1)(i)(B)	
14.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Is a dedicated camera utilized to monitor the following both prior to, and subsequent to the calling of a game: (Observation and review other-select one (1) video recording from previous seven (7) days) Game number?	---	---	---	542.10(c)(1)(i)(C)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
15.	<p>If a rabbit ear or wheel system is utilized, the following standards shall apply:</p> <p>Is a dedicated camera utilized to monitor the following both prior to, and subsequent to the calling of a game: (Observation and review other-select one (1) video recording from previous seven (7) days)</p> <p>Full rabbit ears or wheel?</p>	_____	_____	_____	542.10(c)(1)(i)(D)	
16.	<p>If a rabbit ear or wheel system is utilized, the following standards shall apply:</p> <p>Does the film of the rabbit ears or wheel provide a legible identification of the numbers on the balls drawn? (Review other-select one (1) video/ digital recording from the previous seven (7) days.)</p>	_____	_____	_____	542.10(c)(1)(ii)	
17.	<p>If a rabbit ear or wheel system is utilized, the following standards shall apply:</p> <p>Do the Keno personnel immediately input the selected numbers into the computer? (Observation)</p>	_____	_____	_____	542.10(c)(1)(ii)	
18.	<p>If a rabbit ear or wheel system is utilized, the following standards shall apply:</p> <p>Does the computer document the following: (Observation)</p> <p>Date?</p>	_____	_____	_____	542.10(c)(1)(ii)	
19.	<p>If a rabbit ear or wheel system is utilized, the following standards shall apply:</p> <p>Does the computer document the following: (Observation)</p> <p>Game Number?</p>	_____	_____	_____	542.10(c)(1)(ii)	
20.	<p>If a rabbit ear or wheel system is utilized, the following standards shall apply:</p> <p>Does the computer document the following: (Observation)</p> <p>The time the game was closed?</p>	_____	_____	_____	542.10(c)(1)(ii)	

**NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)**

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
21.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Does the computer document the following: (Observation) The numbers drawn?	_____	_____	_____	542.10(c)(1)(ii)	
22.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Have procedures been developed and does the gaming operation comply with documented procedures that prevent unauthorized access to keno balls in play? (Review supporting documentation and inquiry)	_____	_____	_____	542.10(c)(1)(iv)	
23.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Has the gaming operation received approval for procedures for access to keno balls? (Review TGRA approval)	_____	_____	_____	542.10(c)(1)(iv)	
24.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Are back-up keno ball inventories secured in a manner to prevent unauthorized access? (Observation)	_____	_____	_____	542.10(c)(1)(v)	
25.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Have procedures been developed and does the gaming operation comply with documented procedures for inspecting new keno balls put into play as well as those in use? (Review supporting documentation and inquiry) (Typically performed at beginning of each keno day)	_____	_____	_____	542.10(c)(1)(vi)	
26.	If a rabbit ear or wheel system is utilized, the following standards shall apply: Has the gaming operation received approval for procedures for inspecting keno balls? (Review TGRA approval)	_____	_____	_____	542.10(c)(1)(vi)	

**NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)**

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
(d) Random number generator.						
27.	If the gaming operation utilizes a random number generator, the following standards shall apply: (Observation) Is the random number generator directly linked to the computer system? And	_____	_____	_____	542.10(d)(1)(i)	
28.	If the gaming operation utilizes a random number generator, the following standards shall apply: (Observation) Are the numbers selected directly relayed into the computer without manual input?	_____	_____	_____	542.10(d)(1)(i)	
29.	If the gaming operation utilizes a random number generator, the following standards shall apply: (Observation and inquiry) Are keno personnel precluded from access to the random number generator?	_____	_____	_____	542.10(d)(1)(ii)	
(e) Winning tickets.						
30.	Is the sequence number of tickets presented for payment input into the computer, and the payment amount generated by the computer given to the patron? (Observation)	_____	_____	_____	542.10(e)(1)	
31.	Has the gaming operation established and complied with procedures to preclude payment on the following: (Inquiry and review policies and procedures) Tickets previously presented for payment?	_____	_____	_____	542.10(e)(2)	
32.	Has the gaming operation established and complied with procedures to preclude payment on the following: (Inquiry and review policies and procedures) Unclaimed winning tickets (sleepers) after a specified period of time? (24 hours is recommended)	_____	_____	_____	542.10(e)(2)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
33.	Has the gaming operation established and complied with procedures to preclude payment on the following: (Inquiry and review policies and procedures) Voided tickets?	_____	_____	_____	542.10(e)(2)	
34.	Has the gaming operation established and complied with procedures to preclude payment on the following: (Inquiry and review policies and procedures) Tickets that have not been issued yet?	_____	_____	_____	542.10(e)(2)	
35.	Has the gaming operation received approval for the procedures in questions 31-34? (Review TGRA approval)	_____	_____	_____	542.10(e)(2)	
36.	Are all payouts supported by the customer (computer generated) copy of the winning ticket (payout amount is indicated on the customer ticket or a payment slip is issued)? (Examination of records and inquiry)	_____	_____	_____	542.10(e)(3)	
37.	Is a manual report or other documentation produced and maintained documenting any payments made on tickets, which are not authorized by the computer? (Examination of records and inquiry)	_____	_____	_____	542.10(e)(4)	
38.	Do winning tickets over a specified amount (not to exceed \$10,000 for locations with more than \$5 million annual keno write and \$3,000 for all other locations) require the following: (State the dollar amount in Comment Section.) (Examination of records and inquiry) Approval of management personnel independent of the keno department evidenced by their signature?	_____	_____	_____	542.10(e)(5)(i)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
39.	Do winning tickets over a specified amount (not to exceed \$10,000 for locations with more than \$5 million annual keno write and \$3,000 for all other locations) require the following: (State the dollar amount in Comment Section.) (Examination of records and inquiry) Reviewing the video recording and/or digital records of the rabbit ears or wheel system to verify the legitimacy of the draw and the accuracy of the draw ticket (for rabbit ear or wheel systems only)?	_____	_____	_____	542.10(e)(5)(ii)	
40.	Do winning tickets over a specified amount (not to exceed \$10,000 for locations with more than \$5 million annual keno write and \$3,000 for all other locations) require the following: (State the dollar amount in Comment Section.) (Examination of records and inquiry) Comparison of the winning customer copy to the computer reports?	_____	_____	_____	542.10(e)(5)(ii)	
41.	Do winning tickets over a specified amount (not to exceed \$10,000 for locations with more than \$5 million annual keno write and \$3,000 for all other locations) require the following: (State the dollar amount in Comment Section.) (Examination of records and inquiry) Regrading of the customer copy using the payout schedule and draw information?	_____	_____	_____	542.10(e)(5)(iv)	
42.	Do winning tickets over a specified amount (not to exceed \$10,000 for locations with more than \$5 million annual keno write and \$3,000 for all other locations) require the following: (State the dollar amount in Comment Section.) (Examination of records and inquiry) The performance of questions 38-41 is documented and maintained (Typically called the keno ball check form)?	_____	_____	_____	542.10(e)(5)(v)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
43.	If a keno game is operated by one person, are all winning tickets in excess of an amount determined by management (not to exceed \$1,500) reviewed and authorized by someone independent of the keno department? (State the dollar amount in the Comment Section.) (Inquiry/ examination of records)	_____	_____	_____	542.10(e)(6)	
(f) Check out standards at the end of each keno shift.						
44.	For each writer station, is a cash summary report (count sheet) prepared at the conclusion of each shift that includes: (Examination of records-complete Keno Summary worksheet) Computation of net cash proceeds for the shift and the cash turned in?	_____	_____	_____	542.10(f)(1)(i)	
45.	For each writer station, is a cash summary report (count sheet) prepared at the conclusion of each shift that includes: (Examination of records-complete Keno Summary worksheet above) Signatures of two employees who have verified the net cash proceeds for the shift and the cash turned in? (Note: Unverified transfers of cash and/or cash equivalents are prohibited)(Revised 8/12/2005)	_____	_____	_____	542.10(f)(1)(ii)	
(g) Promotional payouts or awards.						
46.	If the gaming operation offers promotional payouts or awards, the following shall apply: Does the payout form/documentation include the following information: (Inquiry/ examination of records) Date and time?	_____	_____	_____	542.10(g)(1)(i)	
47.	If the gaming operation offers promotional payouts or awards, the following shall apply: Does the payout form/documentation include the following information: (Inquiry/ examination of records) Dollar amount of payout or description of personal property (e.g. jacket, toaster, car, etc.) including the fair market value?	_____	_____	_____	542.10(g)(1)(ii)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
48.	If the gaming operation offers promotional payouts or awards, the following shall apply: Does the payout form/documentation include the following information: (Inquiry/ examination of records) Type of promotion?	_____	_____	_____	542.10(g)(1)(ii)	
49.	If the gaming operation offers promotional payouts or awards, the following shall apply: Does the payout form/documentation include the following information: (Inquiry/ examination of records) Signature of at least one employee authorizing and completing the transaction?	_____	_____	_____	542.10(g)(1)(iv)	
(h) Standards for statistical reports.						
50.	Are records maintained which include win and write by individual writer for each day? (Examination of records)	_____	_____	_____	542.10(h)(1)	
51.	Are records maintained which include win, write and win-to-write hold percentage for: (Examination of records) Each shift?	_____	_____	_____	542.10(h)(2)(i)	
52.	Are records maintained which include win, write and win-to-write hold percentage for: (Examination of records) Each day?	_____	_____	_____	542.10(h)(2)(ii)	
53.	Are records maintained which include win, write and win-to-write hold percentage for: (Examination of records) Month-to-date?	_____	_____	_____	542.10(h)(2)(iii)	
54.	Are records maintained which include win, write and win-to-write hold percentage for: (Examination of records) Year-to-date or fiscal year-to-date as applicable?	_____	_____	_____	542.10(h)(2)(iv)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
55.	Does non-keno management review keno statistical data at least on a monthly basis and are any large or unusual statistical variances investigated by non-keno management? (Examination of records)	_____	_____	_____	542.10(h)(3)	
56.	At a minimum, are investigations performed for statistical percentage fluctuations from the base level for a month in excess of +/- 3% (Note: The base level shall be defined as the gaming operations win-to-write hold percentage for the previous business year or the previous 12 months)? (Examination of records)	_____	_____	_____	542.10(h)(4)	
57.	Are such investigations documented and maintained for inspection? (Examination of records)	_____	_____	_____	542.10(h)(5)	
58.	Is the investigation documentation provided to the TGRA upon request? (Inquiry)	_____	_____	_____	542.10(h)(5)	
(i) System security standards.						
59.	Are all keys (including duplicates) to sensitive computer hardware in the keno area maintained by a department independent of the keno function? (Observation)	_____	_____	_____	542.10(i)(1)	
60.	Are personnel independent of the keno department required to accompany such keys to the keno area and to observe changes or repairs each time the sensitive areas are accessed? (Observation and inquiry)	_____	_____	_____	542.10(i)(2)	
(j) Documentation standards.						
61.	Is adequate documentation of all pertinent keno information generated by the computer system? (Inquiry)	_____	_____	_____	542.10(j)(1)	
62.	Is this documentation restricted to authorized personnel? (Inquiry)	_____	_____	_____	542.10(j)(2)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
63.	Does the documentation in question 61 include, at a minimum: (Examination of records) Ticket information (as detailed question 1-5)?	_____	_____	_____	542.10(j)(3)(i)	
64.	Does the documentation in question 61 include, at a minimum: (Examination of records) Payout information (date, time, ticket number, amount, etc.)?	_____	_____	_____	542.10(j)(3)(ii)	
65.	Does the documentation in question 61 include, at a minimum: (Examination of records) Game information (number, ball draw, time, etc.)?	_____	_____	_____	542.10(j)(3)(iii)	
66.	Does the documentation in question 61 include, at a minimum: (Examination of records) Daily recap information which includes: Write?	_____	_____	_____	542.10(j)(3)(iv)(A)	
67.	Does the documentation in question 61 include, at a minimum: (Examination of records) Daily recap information which includes: Payouts?	_____	_____	_____	542.10(j)(3)(iv)(B)	
68.	Does the documentation in question 61 include, at a minimum: (Examination of records) Daily recap information which includes: Gross revenue (win)?	_____	_____	_____	542.10(j)(3)(iv)(C)	
69.	Does the documentation in question 61 include, at a minimum: (Examination of records) System exception information, including: Voids?	_____	_____	_____	542.10(j)(3)(v)(A)	
70.	Does the documentation in question 61 include, at a minimum: (Examination of records) System exception information, including: Late pays?	_____	_____	_____	542.10(j)(3)(v)(B)	

**NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)**

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
71.	Does the documentation in question 61 include, at a minimum: (Examination of records) System exception information, including: Appropriate system parameter information (e.g. changes in pay tables, ball draws, and payouts over a predetermined amount, etc.)?	_____	_____	_____	542.10(j)(3)(v)(C)	
72.	Does the documentation in question 61 include, at a minimum: (Examination of records) Personnel access listing, including: Employee name or employee identification number?	_____	_____	_____	542.10(j)(3)(vi)(A)	
73.	Does the documentation in question 61 include, at a minimum: (Examination of records) Personnel access listing, including: Listing of functions employees can perform or equivalent means of identifying the same?	_____	_____	_____	542.10(j)(3)(vi)(B)	
(k) Keno audit standards.						
74.	Is the keno audit function independent of the keno department? (Inquiry)	_____	_____	_____	542.10(k)(1)	
75.	At least annually, does keno audit foot the write on the restricted copy of the keno transaction report for a minimum of one shift and compare the total to the total as documented by the computer? (Review supporting documentation)	_____	_____	_____	542.10(k)(2)	
76.	For at least one shift every other month, does keno audit perform the following: (Inquiry and review supporting documentation) Foot the customer copy of the payouts and trace the total to the payout report?	_____	_____	_____	542.10(k)(3)(i)	
77.	For at least one shift every other month, does keno audit perform the following: (Inquiry and review supporting documentation) Regrade at least 1% of the winning tickets	_____	_____	_____	542.10(k)(3)(ii)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
	using the payout schedule and draw ticket?					
78.	Does keno audit also perform the following: (Inquiry and review supporting documentation) For a minimum of five games per week, compare the video recording and/or digital record of the rabbit ears or wheel to the computer transaction summary?	_____	_____	_____	542.10(k)(4)(i)	
79.	Does keno audit also perform the following: (Inquiry and review supporting documentation) Compare net cash proceeds to the audited win/loss by shift and investigate any large cash overages or shortages (i.e.. in excess of \$25.00)?	_____	_____	_____	542.10(k)(4)(ii)	
80.	Does keno audit also perform the following: (Inquiry and review supporting documentation) Review and regrade all winning tickets greater than or equal to \$1,500, including all forms which document that proper authorizations and verifications were obtained and performed?	_____	_____	_____	542.10(k)(4)(ii)	
81.	Does keno audit also perform the following: (Inquiry) Review the documentation for payout adjustments made outside the computer and investigates large and frequent payments?	_____	_____	_____	542.10(k)(4)(iv)	
82.	Does keno audit also perform the following: (Inquiry) Review personnel access listings for inappropriate functions an employee can perform?	_____	_____	_____	542.10(k)(4)(v)	
83.	Does keno audit also perform the following: (Inquiry and review supporting documentation) Review system exception information on a daily basis for propriety of transactions and unusual occurrences including changes to the personnel access listing?	_____	_____	_____	542.10(k)(4)(vi)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
84.	Does keno audit also perform the following: (Inquiry) If a random number generator is used, then at least weekly the numerical frequency distribution is reviewed for potential patterns?	_____	_____	_____	542.10(k)(4)(v ii)	
85.	Does keno audit also perform the following: (Inquiry/ review supporting documentation) Investigate and document results of all noted improper transactions or unusual occurrences?	_____	_____	_____	542.10(k)(4)(v iii)	
86.	When the keno game is operated by one person: (Inquiry) Are the customer copies of all winning tickets in excess of \$100 and at least 5% of all other winning tickets regraded and traced to the computer payout report?	_____	_____	_____	542.10(k)(5)(i)	
87.	When the keno game is operated by one person: (Inquiry) Is the video recording and/or digital record of the rabbit ears or wheel randomly compared to the computer game information report for at least 10% of the games during the shift?	_____	_____	_____	542.10(k)(5)(ii)	
88.	When the keno game is operated by one person: (Inquiry) Do keno audit personnel review winning tickets for proper authorization pursuant to question 43?	_____	_____	_____	542.10(k)(5)(ii i)	
89.	In the event any person performs the writer and deskman functions on the same shift, are the procedures described in question 86-88 (using the sample sizes indicated) performed on tickets written by that person? (Inquiry/ review supporting documentation)	_____	_____	_____	542.10(k)(6)	
90.	Is documentation (e.g. a log, checklist, etc.) maintained evidencing the performance of all keno audit procedures? (Inquiry and review supporting documentation)	_____	_____	_____	542.10(k)(7)	

**NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)**

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
91.	Does non-keno management review keno audit exceptions? (Inquiry/ review supporting documentation)	_____	_____	_____	542.10(k)(8)	
92.	Are investigations into unresolved exceptions performed and documented by non-keno management? (Inquiry/ review supporting documentation)	_____	_____	_____	542.10(k)(8)	
93.	When a multi-game ticket is part of the sample in questions 77, 86, and 89, are the procedures performed for ten (10) games or ten percent (10%) of the games won, whichever is greater? (Inquiry/ review supporting documentation)	_____	_____	_____	542.10(k)(9)	

(l) Access.

94.	Is access to the computer system adequately restricted (i.e. passwords are changed at least quarterly, access to computer hardware is physically restricted, etc.)? (Observation and inquiry)	_____	_____	_____	542.10(l)	
-----	---	-------	-------	-------	-----------	--

(m) Equipment standards.

95.	Is there effective maintenance planned to service keno equipment, including computer program updates, hardware servicing, and keno ball selection equipment (e.g. service contract with lessor)? (Inquiry)	_____	_____	_____	542.10(m)(1)	
96.	Is keno equipment maintenance (excluding keno balls) independent of the operation of the keno game? (Inquiry)	_____	_____	_____	542.10(m)(2)	
97.	Does keno maintenance report irregularities to management personnel independent of keno? (Inquiry/ review supporting documentation)	_____	_____	_____	542.10(m)(3)	

NATIONAL INDIAN GAMING COMMISSION
MICS AUDIT CHECKLIST
KENO (KE)

#	MICS QUESTION	YES	NO	W/P REF	MICS	COMMENT
98.	If the gaming operation utilizes a barcode or microchip reader in connection with the play of keno, is the reader tested at least annually by personnel independent of the keno department to determine that it is correctly reading the barcode or microchip (at a minimum, each microchip reader tested annually)? (Inquiry/ review supporting documentation)	_____	_____	_____	542.10(m)(4)	
(n) Document retention.						
99.	Are the following keno documents retained for at least seven (7) days: (Inquiry/ review supporting documentation) Video recordings and/or digital records of rabbit ears or wheel?	_____	_____	_____	542.10(n)(1)(i)	
100.	Are the following keno documents retained for at least seven (7) days: (Inquiry/ review supporting documentation) All copies of winning tickets less than \$1,500?	_____	_____	_____	542.10(n)(1)(i)	
(o) Multi-race tickets.						
101.	Are procedures established to notify keno personnel immediately of large multi-race winners to ensure compliance with questions 38-42? (Inquiry)	_____	_____	_____	542.10(o)(1)	
102.	Do controls exist to ensure that keno personnel are aware of multi-race tickets still in process at the end of a shift? (Inquiry)	_____	_____	_____	542.10(o)(2)	
(a) Computer applications.						
103.	If the gaming operation is utilizing any computer applications with alternative documentation and/or procedures, did the gaming operation receive approval for such procedures? (Review TGRA approval)	_____	_____	_____	542.10(a)	